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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Dietetics and Nutrition
MEETING DATE AND TIME:	Friday, May 3, 2013 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, first floor of the Cannon Building
MINUTES APPROVED:	August 9, 2013

**MEMBERS PRESENT**

Elizabeth Tschiffely, L.D.N., Chair  
Maryann Eastep, L.D.N., Secretary  
Patricia Hawkins, Public Member  
Christy Wright, Public Member

**MEMBERS ABSENT**

Carol Giesecke, L.D.N., Vice Chair

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Patricia Davis - Olivia, Deputy Attorney General  
Latonya Brown, Administrative Specialist

**OTHERS PRESENT**

Donna Trader, DDA  
Natalie McKenney, DDA  
Dr. Scott Schreiber

**CALL TO ORDER**

Ms. Eastep called the meeting to order at 1:32 pm.

**REVIEW OF MINUTES**

The Board reviewed the minutes from the February 8, 2013 Meeting and the March 8, 2013 Special Meeting. A motion was made by Ms. Eastep, seconded by Ms. Wright, to approve the minutes, with the amendment of Christy Wright's last name. The motion carried unanimously.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Ratification of Licensure**

A motion was made by Ms. Eastep, seconded by Ms. Wright, to ratify the following CDR applicants who had been granted a license by the Division of Professional Regulation: Joseph Herman, Leslie Jaffey, and Virginia Vining. The motion carried unanimously.

## **COMPLAINT STATUS**

35-01-12 Closed

35-03-12 Open

35-04-12 Open

35-05-12 Open

35-06-12 Open

35-07-12 Open

35-08-12 Open

## **REVIEW OF APPLICATIONS**

A motion was made by Ms. Eastep, seconded by Ms. Hawkins, to table the application of Gregory Rando, requesting he provides the Board with exam scores and successful completion of the exam. The motion carried unanimously.

## **CORRESPONDENCE**

Ms. Brown presented the Board with an email from Donna Lynne DeLuca questioning if ASPEN's CNSC exam would count towards credits needed for maintaining licensure in this state of Delaware. The Board's response was yes, those hours are acceptable. A motion was made by Ms. Eastep, seconded by Ms. Tschiffely. The motion carried unanimously.

## **OTHER BUSINESS BEFORE THE BOARD** (for discussion only)

### **Review of the Supervisor Practice Experience Assessment Form**

The Board revised the Supervisor Practice Experience Assessment Form and revised to include specific practice hours and specific competencies breakdown. The board will discuss the core competencies that they want at the next scheduled board meeting. Ms. Davis-Oliva advised them that if they change the language on the application, if an applicant demonstrates 900 hours of supervised participation in nutrition services, at least some of which is direct client/patient involvement, the Board will have no basis to deny that applicant. She also advised that the Board should consider amending its regulations to include the competencies that it would like to see covered by the supervised practice hours if, going forward, it wants to use the substance of the supervised practice – or lack thereof – as a basis for denial. Ms. Davis-Oliva also stated that if the Board wants to rescind the delegation of authority to grant “clean CDR” applicants to the administrative team, the Board needs to realize that all applicants are going to be held up until the next quarterly meeting.

## **PUBLIC COMMENT**

Dr. Schreiber expressed his concerns about the CDR and CBNS. Dr. Schreiber also questioned why his credentialing process was so difficult. He is concerned that future applicants will have the same difficulties.

Ms. Trader brought up the Delegation of Licensure. The Board has agreed to discuss this at the next scheduled meeting.

Ms. Trader and Ms. McKenney questioned the replacement of Ms. Giesecke and if the Governor's Officer is aware of the missed meetings. Also Ms. Trader questioned the Duty to Report and Ms. Davis-Oliva stated that Diet/Nutrition does not have a mandatory duty to report because it is not in the statute. She also advised that if this is something that the Board wished to discuss it should be added to the agenda.

#### **NEXT SCHEDULED MEETING**

The next meeting will be held on Friday, August 9, 2013 at 1:30 p.m.

#### **ADJOURNMENT**

There being no further business, a motion was made by Ms. Eastep, seconded by Ms. Tschiffely to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 2:35pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Latonya Brown". The signature is stylized with a large, looped initial "L" and a cursive "Brown".

Latonya Brown

BOARD OF DIETETICS/NUTRITION